

CONCERTO

LOFT CONDOMINIUM ASSOCIATION

**BOARD OF DIRECTORS MEETING
OPEN SESSION
MEETING NOTICE/AGENDA
February 1, 2012
6:30 P.M.
Concerto Tower, Ground Level Retail Space**

I. CALL TO ORDER

II. FINANCIAL UPDATE

- A. Monthly Financial Statements were e.mailed to the Board of Directors:
 - i. November 2011 Statement
 - ii. December 2011 Statement

III. CONSENT CALENDAR

- A. Approval of Board Meeting Minutes of November 28, 2011
- B. Acceptance of the Financial Statement for the period ending 11.30.2011
- C. Acceptance of the Financial Statement for the period ending 12.31.2011
- D. Acceptance of Association's December-February Operational Items.

IV. COMMITTEE REPORTS

- A. Architectural Committee
- B. Rental Committee
- C. Safety Committee

V. UNFINISHED BUSINESS

- A. HandyTrac Proposal

VI. NEW BUSINESS

- A. 2010 Draft Audit
- B. 2012 Annual Maintenance Calendar
- C. Trash Chute Cleaning Proposals
- D. Insurance Renewal Quote
- E. Management Agreement Addendum
- F. First/Second Quarter Operational Items
- G. Management Update

VII. SCHEDULE NEXT MEETING

VIII. OPEN FORUM

IX. ADJOURN

X. REVIEW ONLY

- ❖ ACTION LIST
- ❖ ENGINEERING REPORTS
- ❖ SECURITY/ACCESS REPORTS