

CONCERTO
LOFT CONDOMINIUM ASSOCIATION

**BOARD OF DIRECTORS MEETING
OPEN SESSION
MEETING NOTICE/AGENDA
November 28, 2011
7:00 P.M.
Concerto Tower, Third Level Lobby**

I. CALL TO ORDER

II. EXECUTIVE SESSION DISCLOSURE

III. FINANCIAL UPDATE

- A. Monthly Financial Statements were e.mailed to the Board of Directors:
 - i. August 2011 Statement
 - ii. September 2011 Statement
 - iii. October 2011 Statement

IV. CONSENT CALENDAR

- A. Approval of Board Meeting Minutes of August 25, 2011
- B. Approval of Board Meeting Minutes of November 9, 2011
- C. Acceptance of the Financial Statement for the period ending 8.31.2011
- D. Acceptance of the Financial Statement for the period ending 9.30.2011
- E. Acceptance of the Financial Statement for the period ending 10.31.2011
- F. Acceptance of Association's September-November Operational Items.

V. COMMITTEE REPORTS

- A. Architectural Committee
- B. Rental Committee
- C. Safety Committee

VI. NEW BUSINESS

- A. Building Maintenance Supplies
- B. Handytrac Proposal
- C. CCTV System Relocation Proposal
- D. Floor Maintenance Proposals
- E. 2012 Draft Reserve Study
- F. 2012 Draft Budget
- G. Pet Committee Charter
- H. Management Update
- I. Legislative Updates

VII. SCHEDULE NEXT MEETING

VIII. OPEN FORUM

IX. ADJOURN

X. REVIEW ONLY

- ❖ ACTION LIST
- ❖ CORRESPONDENCE LOG
- ❖ ENGINEERING REPORTS
- ❖ SECURITY/ACCESS REPORTS
- ❖ ASSOCIATION REFERENCE MATERIAL
 - *Vendor Information Sheet*
 - *Board Member Contact Sheet*
 - *Annual Calendar*
 - *Annual Maintenance Calendar*
 - *Insurance Summary*
 - *Customer Service Reference Sheet*
 - *Community Map*