

CONCERTO

L O F T C O N D O M I N I U M A S S O C I A T I O N

**BOARD OF DIRECTORS MEETING
OPEN SESSION
MEETING NOTICE/AGENDA
June 30, 2011
7:30 P.M.
Concerto Tower Retail Suite, Ground Level**

I. CALL TO ORDER

II. EXECUTIVE SESSION DISCLOSURE

III. FINANCIAL UPDATE

- A. Monthly Financial Statements were e.mailed to the Board of Directors:
 - i. May 2011 Statement – June 27, 2011

IV. CONSENT CALENDAR

- A. Approval of Board Meeting Minutes of May 26, 2011
- B. Approval of Special Board Meeting Minutes of May 26, 2011
- C. Approval of the Architectural Control Committee Resolution of May 26, 2011
- D. Approval of the Rental Committee Resolution of May 26, 2011
- E. Approval of the Safety Committee Resolution of May 26, 2011
- F. Approval of the Execution of Liens Resolution of May 26, 2011
- G. Approval of the Assessment Collection Policy of May 26, 2011
- H. Approval of the Annual Calendar Adoption of May 26, 2011
- I. Approval of the Annual Maintenance Calendar Adoption of May 26, 2011
- J. Acceptance of the Financial Statement for the period ending 5.30.11
- K. Acceptance of Association's May-June Operational Items

V. COMMITTEE REPORTS

- A. Architectural Committee
- B. Rental Committee
- C. Safety Committee

VI. NEW BUSINESS

- A. Management Scorecards
- B. Adoption of Resident Handbook
- C. Adoption of Customer Service Reference Sheet
- D. Adoption of Board Meeting Notice/Agenda Resolution
- E. Adoption of Debit Card for Engineering Resolution
- F. Collection Attorney Retainer
- G. 2011 Third Quarter Operational Items
- H. Management Update

VII. SCHEDULE NEXT MEETING

VIII. OPEN FORUM

IX. ADJOURN

X. REVIEW ONLY

- ❖ ACTION LIST
- ❖ CORRESPONDENCE LOG
- ❖ ENGINEERING REPORTS
- ❖ SECURITY/ACCESS REPORTS
- ❖ ASSOCIATION REFERENCE MATERIAL
 - *Vendor Information Sheet*
 - *Board Member Contact Sheet*
 - *Annual Calendar*
 - *Annual Maintenance Calendar*
 - *Insurance Summary*
 - *Customer Service Reference Sheet*
 - *Community Map*